

## **SMALL GRANTS SCHEME**

The Small Grants Scheme supports the aims of the Somerset Gardens Trust and in particular the survey, repair, restoration, and promotion of Somerset parks and gardens as well as, in some circumstances, the promotion of new initiatives.

The Trust can award up to a maximum of £1,000 for eligible schemes. Grant awards are up to a maximum of 50% of the total cost of the scheme. Awards can be granted before the matched funding is secured, but the grant will only be provided once the project is fully funded.

Applications for funding must be for sites in Somerset that fulfil one or more of the following criteria:

1. Be a site of high historic, horticultural or scenic value.
2. Be an important work of a particular designer of historic importance.
3. Be associated with a building of particular historic or architectural interest.
4. Be or will become a public amenity.

The scheme must fulfil one or more of the following criteria:

5. Help in keeping the physical park and garden heritage of Somerset in good repair for future generations to enjoy.
6. Help in furthering surveys, research and publications related to Somerset parks and gardens that will widen knowledge and understanding of, and inform the repair of that heritage.
7. Help, through promoting the preparation of education and interpretative material, to encourage more people to enjoy that heritage.
8. Assist in the creation of new gardens and garden features where these will have maximum public benefit.

## **CATEGORIES OF ELIGIBLE WORKS**

### **Physical Works:**

- A. Repairs to, or renewal of, key historic features, including planting.
- B. Physical / photographic surveys: ground, field archaeological, vegetation/tree surveys, condition surveys to garden structures and buildings. A copy will be required for the Trust's archive.

### **Non-Physical Works:**

- C. **Archival surveys** that result in a body of written or illustrative work. These should be made available for public viewing on open days. [A copy will be required for the Trust's archive].
- D. **Publications** on specific sites or topics related to garden design, history or horticulture in Somerset. [A copy will be required for the Trust's archive].
- E. Preparation of **exhibition / educational material** for public exhibition or for other educational purposes such as use in schools or adult education. [A copy will be required for the Trust's archive].
- F. Preparation of **Management Plans** for a specific park or garden. [A copy will be required for the Trust's archive].

### **New Works:**

Although there is a great need for assistance to repair existing fabric in gardens, the Trust will consider applications relating to new garden initiatives where there is considerable public benefit. This may include gardens associated with public buildings, or buildings of particular architectural or historic interest.

### **Non-Eligible Work for Grant-Aiding:**

Routine maintenance and staff costs. Work associated with very large water bodies or forestry work. Government-owned sites, non-departmental public bodies such as English Heritage.

### **Approval process**

Applications for grants can be made at any time. The Council of the Trust will consider applications at its quarterly meetings. Applications will be considered at the earliest meeting following sufficient time for Council members to review the scheme, which will normally involve a site visit. Applicants should contact the Trust at the address below to discuss timetable for applications.

Mr John Townson  
Belmont Farm,  
Hatch Beauchamp,  
Taunton, TA3 6AA  
tel: 01823 480512



# Somerset Gardens Trust

## **SMALL GRANTS SCHEME Application Form**

Name of applicant(s): .....

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Address: .....

.....

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..... Post code: .....

Telephone: .....

E-mail: .....

Name & address of park/garden: .....

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..... Post code: .....

Brief description of park/garden: .....

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Description of application - attach separate sheet if necessary (please refer to list of Categories of Eligible Works):

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Amount of grant applied for: .....

Total cost of project: .....

How will the balance of the work be funded?

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Can the work be undertaken in self-contained phases?

Yes

No

If YES, please describe: .....

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Planning approval:

Required

Granted

Listed Building Consent

Required:

Granted

Proposed:

Start date: .....

Completion: .....

Describe what resources you will use to maintain any grant-aided works for a period of 3 years:

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Describe what public access arrangements are/will be in place:

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**Conditions of Application:**

I/we agree to the following conditions:

1. Trust representatives may make occasional visits within the 3-year period following the grant-aid (on open days or by prior appointment).
2. The park or garden will be open to the public on a minimum of 4 days per annum (including any days already open under NGS, HHA or similar).
3. The Trust's grant will be recognised in any publicity for the garden (e.g. in leaflets for open days).
4. The Trust may publish any material resulting from grant-aided archival, field or ground surveys in the furtherance of promoting knowledge and understanding of the park and garden heritage of Somerset.
5. Grants must be claimed within 1 year of their approval.
6. The recipient will notify the Trust on completion of the project with receipted invoices or other supporting documentation. (The Trust will consider payment before work commences in certain circumstances).

Signature(s) of applicant(s):

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[Print name]

[Print name]

.....

.....

Date: .....

**Please send your completed form to:**

Mr John Townson  
Belmont Farm,  
Hatch Beauchamp,  
Taunton, TA3 6AA  
tel: 01823 480512