



# Somerset Gardens Trust

Charity Number 1008194

## Application Form for a Bursary

Name

Address

Telephone

Email

Please outline the details of the course/event you are enrolled upon or about to be enrolled upon:

Institution

Course

Please state the amount you are applying for:

Please attach a short statement of how you intend to spend the bursary to support your studies if successful in your application. If your application linked with a particular project, please mention it in your statement and any cut-off date. This will ensure that you receive notification in good time. Please see Guidance notes below

## Declaration

I have read the guidance notes and the conditions and agree to be bound by them.

Signed (Applicant)

Date

Position (if applicable)

## For use by the Trust

Application received on:

Awarded: Yes / No

Comments

# Guidance Notes for a Bursary Application

1. A bursary may only be used for the purpose for which it was awarded as set out in the application.
2. All bursaries will be offered subject to the acceptance of any conditions determined by the Trust.
3. The Trust may request receipts for the items purchased with a bursary and will expect you to forward them without delay.
4. The support of the Trust must be recognised in any publicity in connection with the project.
5. The Trust may publish any material in part or whole resulting from bursary in the furtherance of promoting knowledge and understanding of the park and garden heritage of Somerset.
6. Grants must be claimed within 6 months of their approval.
7. The decision of the Trust is final.

## Conditions of Application

Somerset Gardens Trust offers a limited number of bursaries of up to £500.00 each per year in order to assist students and eligible individuals normally resident in the county. Students whether full or part-time may undertake their studies anywhere within the UK. This financial assistance can be put towards course fees or other studies and research connected with historic parks, gardens or other significant designed landscapes within Somerset.

The use of the Bursary could include the following

### **1. Research**

Study of and preservation of research material and documents relating to Somerset historic parks, gardens or any significant designed landscape

### **2. Surveys**

Archaeological, photographic, historical, environmental, or horticultural that result in a body of written or illustrative work.

### **3. Publications**

on specific sites or topics related to garden design history or horticulture in Somerset

### **4. Course fees**

Whether in part or whole

### **5. Learning**

The purchase of books, cameras and other pertinent resources

### **6. Travelling expenses**

Legitimate costs to allow access to special events would also be considered by the Trust

Please note other criteria may be considered by the Trust on enquiry.

## Approval process

Applications for grants can be made at any time. The Council of the Trust will consider applications at the earliest meeting following sufficient time for Council members to review the scheme which will normally involve a site visit.

Please send your completed form to us at [info@somersetgardenstrust.org.uk](mailto:info@somersetgardenstrust.org.uk)